



Open Doors Check List

Thank you for your interest in the YMCA of Greensboro's Open Doors Program. Attached you will find the application for the Open Doors Program. There are several forms that must be sent back with the application in order for your request to be processed. Please read the following information carefully to ensure the accuracy of your paperwork. Any missing information may result in a reduction or denial of financial assistance. All financial assistance is granted on a sliding scale base on income and need.

The following documents are needed for processing your request:

- _____ Open Doors Application
- _____ Copy of the 1st page of your 2009 tax return that was filed with the IRS (or last year filed). The information must include adjusted gross income and list of dependents (or last year filed). **Please cross off social security numbers.**
- _____ Copy of all 2009 W-2 forms (Please include W-2 forms for all persons in household). **Please cross off social security numbers.**
- _____ Copy of one month of paychecks stubs and proof of ALL other income that comes into the household. (Child support, Disability Statement, Unemployment, letter of hardship, etc.) **This information must be provided for all adults in household.** If it is not clearly indicated on your paycheck stub, please write your name, period of time the checks are for and how often you are paid.
- _____ Social Security award letter or SSA-1099 S.S. Benefit Statement.
- _____ For foster children only provide a copy of stipend from DSS.

* Other documentation may be requested.

Again, please review all information carefully and use the above reference checklist to mark off that all required information is included when you send your request. If the information is not complete, we cannot process your financial assistance. The YMCA is not responsible for calling and finding missing information. All policies state on the registration forms and confirmation packs are still in effect regarding financial assistance. Applicants cannot participate in programs or membership until the financial assistance has been granted, and amounts owed are paid.

Thank you for taking the time to accurately complete the information for our open doors program. You will be notified as to the status of your application within 15 days.

It is the goal of the YMCA of Greensboro to turn no one away because of inability to pay. Contributions raised through the We Build People program help to provide financial assistance on a sliding scale and to keep our membership and program fees affordable.

For office use only: Please registrar with transaction type 800